



## Rules Updated April 2019

### **Name and Object**

1. The name of the organisation shall be The Sussex Golf Captains, and its object shall be to promote the interests of Golf amongst its members and in the County of Sussex generally.

### **Membership and Subscriptions**

2. (a) Any past or present Captain of Sussex County Golf Union or of a golf club affiliated thereof, and whose member club provide the courtesy of the course for meetings, shall be eligible to become a member upon payment of an entrance fee.

All applications for membership are subject to approval by the Committee, but may be affected if any club does not provide courtesy or access of the course for fixtures or matches.

(b) A member of the organisation shall not be eligible to attend or take part in any competition until he has paid an annual subscription for the year then current.

(c) The amount of entrance fee and annual subscription shall be **determined by the committee**.

3. Honorary members may be elected by a majority of not less than two-thirds of those present and voting at a General Meeting. An honorary member shall not be eligible to vote at any General Meeting, but otherwise shall have, without payment of a subscription, the same rights and privileges as an ordinary member.

### **Officers and Management**

4. The organisation shall have a Patron and a President and may have one or more Vice-Presidents, and vacancies in these offices shall be filled at the Annual General Meeting.

5. The Committee shall consist of The Captain, Past Captain, Captain Elect, Honorary Secretary, Honorary Treasurer and four elected members. The Secretary and Treasurer will be ex-officio.

6. The Captain and other members of the Committee shall be elected at the Annual General Meeting. The elected members shall hold office for three years and all other members shall hold office for one year.

7. A casual vacancy in the office of Captain or on the Committee may be filled by the Committee until the next Annual General Meeting.

8. The Committee shall have full powers to manage the affairs of the organisation in accordance with these Rules.

9. Any three members of the Committee shall be a quorum.

10. The Committee may appoint Sub-Committee for such purposes and with such powers as it may decide. The Captain and Honorary Secretary shall be members ex-officio of all Sub-Committees. A Sub-Committee may include members of the organisation who are not on the Committee.

11. Subject to these Rules, the Committee and each Sub-Committee shall regulate its own procedure.

### **Competitions and Matches**

12. The Meeting and Competitions of the organisation shall be arranged and managed by the Committee, and any matter of dispute shall be decided by the Captain or in his absence by the senior (by length of service) members of the Committee available. To play in matches a member must hold an active club handicap.

13. Matches shall be arranged and managed by the Committee or by a member authorised by the Committee.

### **General Meetings**

14. The Annual General Meeting of the organisation shall be held between 1st March and 31st May.

15. The Committee shall convene a Special General Meeting when they think it necessary and shall do so on receiving a requisition signed by any ten members.

16. A resolution to be put to a General Meeting shall be delivered to the Honorary Secretary in writing or email, signed by the Proposer and Seconder, at least 21 clear days before the day of the Meeting: a resolution to be put to a General Meeting by the Committee shall be deemed to comply with this Rule.

17. Notice of the Agenda of a General Meeting including particulars of any resolution to be put to the Meeting, shall be sent by the Honorary Secretary to all members by post or email at least 14 days before the Meeting.

18. At any General Meeting twelve ordinary members shall be a quorum.

19. The Captain, or in his absence the senior (by length of service) member of the Committee present, shall be Chairman of a General Meeting and, subject to these Rules, shall regulate the procedure of the Meeting.

20. Unless otherwise provided in these Rules decisions of a General Meeting shall be made by a simple majority of those present and voting. If there is equality the Chairman shall have a casting vote.

21. At the discretion of the Chairman a resolution which has been proposed and seconded may be put to a General Meeting notwithstanding that notice of the resolution has not been given in accordance with Rules 16 and 17, provided that no such resolution shall be passed except by a majority of at least two-thirds of those present and voting.

22. The accounts of the organisation for the previous financial year shall be presented to the Annual General Meeting.

### **Removal of Members**

23. The Committee may recommend a member to resign if, in their judgement, there is sufficient reason for doing so. The recommendation, and the reason for it, shall be intimated to the member by a letter, signed on behalf of the Committee.

24. (a) If a member does not resign within seven days of the dispatch of a letter to him in pursuance of the immediately preceding Rule, a Meeting of the Committee shall be held for the purpose of considering whether he should be removed from membership.

(b) The member shall be given at least three days' notice of the date, time, place and purpose of the Meeting, and may appear in person (but not otherwise) to address the Meeting.

(c) The Committee, after hearing the member if he appears and wishes to be heard, shall consider the case. If two-thirds of those present and voting are in favour of his removal from membership, he shall forthwith be removed and cease to be a member.

### **Rules**

25. None of these Rules shall be revoked or varied and no new Rule shall be made except by a majority of at least two-thirds of those present and voting at a General Meeting and proper notice has been given in accordance with Rule 16 of the intention to propose the resolution.

### **Notification of Address**

26. Every member shall inform the Honorary Secretary of his postal and email address, and notices, letters and other communications sent by post or email to that address shall be conclusively presumed to have been delivered to the member.

### **Data Protection**

27. It is a condition of membership that members give their permission for their basic personal information to be kept on the organisations database. This information is purely for the purpose of running the organisation and is not passed on to any third party.

### **Dissolution**

28. If the organisation is dissolved its net assets shall be divided equally between the persons who were ordinary members at the date of the dissolution.